



OFFICE OF THE CITY MANAGER

NO. LTC # 119-2010

LETTER TO COMMISSION

TO: Mayor Matti Herrera Bower and Members of the City Commission

FROM: Jorge M. Gonzalez, City Manager

DATE: April 23, 2010

SUBJECT: Commission Retreat on April 30 and May 1, 2010

Attached is a binder with information to help you prepare for the City Commission Retreat, which is confirmed for Friday, April 30 and Saturday, May 1, 2010. The 2-day retreat will take place at the Eden Roc Hotel located 4525 Collins Avenue in the Hibiscus Room.

Dr. Rick Jensen, who has facilitated our previous retreats, will again facilitate our time together this year.

The binder distributed along with this LTC includes the following:

- Tentative agenda for each day
- ICMA Code of Ethics
- A copy of the Updated Environmental Scan (Updated April 23, 2010)
- 2009 Community Survey Results Highlights
- Articles

Please plan to bring this binder with you to the retreat.

If you have any questions or need any additional information, please feel free to contact me.

C: Jose Smith, City Attorney

JMG/DM

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